Position: Food Pantry Assistant

Program Area: Hunger Relief

Locations:

Mill Park - 1900 SE 117th Ave, Portland
Volunteer shift - Tuesdays 1:00-5:00 pm
2 volunteers needed

Harrison Park - 1991 SE 84th Ave, Portland
Volunteer shift - 1:30-5:00 pm
2 volunteers needed

Parkrose Middle School - 11800 NE Shaver St, Portland
Volunteer shift – Thursdays 3:30-6:00pm
2 volunteers needed

Shaver Elementary - 3701 NE 131st Place, Portland
Volunteer shift – Wednesdays 9:15-10:30am
2 volunteers needed

**Food Pantry Assistant (Afternoon shift – see above locations for school-specific times)**

- Responsible for moving tables and setting up the Food Pantry space. Volunteers will remove food from the pantry spaces, refrigerators and freezers and organize food items for distribution.
- Each volunteer monitors a station of the pantry in order to assist shoppers and ensure that they stay within posted food limits, so all families have equal selection opportunities.
- Assist with clean up of the pantry and reset the space so it is ready for school the next day.

**Food Pantry Assistant (Morning Shift at Shaver 9:15-10:30AM)**

- Responsible for unloading food pantry items from the OFB (Oregon Food Bank) truck into refrigerators, freezers and/or shelves.
Time Commitment: 3-4 hours per week through the end of the school year.

Age Requirement: 18 and over